



BANNARI AMMAN INSTITUTE OF TECHNOLOGY
SATHYAMANGALAM- 638 401



MINUTES OF MEETING

Name of the Meeting : IQAC Review Meeting	Ref. No.	NAAC/IQAC/2014-15/Review Meeting 1
Venue : Civil Conference Hall	Date of Meeting	15.07.2014
Members Present	Dr.A.M.Natarajan Dr.N.Rengarajan, Dr.K.Sivakumar, Dr.D.Saravanan, Dr.S.Valarmathy, Dr.C.Palanisamy, Dr.S.M.Suneeth Kumar, Dr.R.Senthil Kumar, Prof.M.Dhanabalakrishnan, Dr.L.Parisutharaj, Dr.G.M.Tamilselvan, Dr.D.Martin Luther, Mr.M.Krishnamoorthy	

S. No	Points Discussed	Target Date	Responsibility	Remarks
1	Academic Performance: Dr.A.M.Natarajan chief executive expressed his views to enhance the practical exposure of faculty members by undergoing industrial training/workshops/FDPs	Continuous	HODs/Deans/Directors/ Coordinator (IQAC)	-
	Dr.N.Rengarajan Principal & Chairperson of the IQAC motivated the faculty to pursue Ph.D on part time or/ full time basis with monetary benefits.	Continuous	HODs/Deans/Directors	-
	Dr.D.Saravanan member opined that teaching skills of the faculty members can be improved through CLM/SLS orientation programme.	Continuous	HODs/Deans/Directors	-
2	Student Support and Progression: Chief Executive informed the need to improve the innovative ideas generated by the students and need for getting IPR. It was decided to start IPR club for harnessing creativity and innovative ideas of the students in coming semesters.	Aug/Sep 2014	Club coordinator	-

3.	Governance and Leadership: Principal articulated that the ethical responsibilities among the student through in house programs and various club activities	Continuous	HODs/Deans/Directors	-
4.	Inplant Training: Chief Executive pointed that the internship/Inplant training has to be increased in department wise and the necessary steps has to be taken by the respective HOD's.	Continuous	HODs/Deans/Directors	-
5.	Miscellaneous/Suggestions: <ul style="list-style-type: none"> • Dr V Baskaran Coordinator IQAC requested all the Members of the respective departments to update quarterly Department/Faculty/ Student activities. • CE and Principal suggested the faculty members to get higher level contacts (IIT/NIT-institutions, industries). 	Sep 2014 Immediate	HODs/Deans/Directors HODs/Deans/Directors	- -
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Copy to	All members through HODs, Principal's Table ,CE	Prepared by	Dr V Baskaran Coordinator	<i>V. Baskaran</i>
		Approved by	Dr N Rengarajan Chairperson	<i>N. Rengarajan</i>
		Date		