BANNARI AMMAN INSTITUTE OF TECHNOLOGY

(Autonomous Institution Affiliated to Anna University Chennai
Approved by AICTE-Accredited by NAAC with 'A+' Grade)
SATHYAMANGALAM - 638 401, ERODE DISTRICT, TAMIL NADU

Office of the IQAC

Minutes of 1ˢᵗ Quarter IQAC meeting for the AY 2022-23

Date: 19-10-2022, Time: 2.30-3.30 PM, Venue: Online,
Meet link: https://meet.google.com/tnk-wcxx-emd

Date: 26.10.2022

The first quarter Internal Quality Assurance Cell (IQAC) meeting was conducted online on 19.10.2022 at 2.30 PM in presence of the following members.

Sl.No	Name of IQAC Members	Designation
1	Dr C Palanisamy	Chairperson
2	Dr T Ramesh Kumar	IQAC Coordinator
4	Mr K S K Singaravelan	Nominee from Alumni
5	Mr B Geethnarayanan	Nominee from Industrialists
6	Dr K Sivakumar	Senior Administrative Officer
7	Dr M Bharathiraja	Senior Administrative Officer
8	Dr K L Senthil Kumar	Senior Administrative Officer
9	Dr R Bharanikumar	Senior Administrative Officer
10	Dr P Murugesan	Teacher: HoD - Computer Technology
11	Dr S Daniel Madan Raja	Teacher: HoD - Information Technology
12	Dr G Senthil Kumar	Teacher: Controller of Examinations
13	Dr M Ravikumar	Teacher: Incharge - Infrastructure vertical
14	Dr C Poongodi	Teacher: Incharge - Autonomy Affairs
15	Mr S Vijayakrishnan	Teacher: Training and Placement Officer
16	Mr S Sundar	Teacher: Incharge - Special Laboratory

17	Dr M Gunasekaran	Teacher: Librarian
The following members could not attend the meeting due to other assignments		
1	Dr B Sampathkumar	Nominee from the management
2	Mr Kannan Paul Raj	Nominee from Employers
3	Ms B Mithra	Nominee from Students
4	Mr N Sivaraj	Nominee from Local Society
5	Mr P Ponnusamy	Nominee from Stakeholders (Parent)

The Chairperson initiated the 1st quarter IQAC meeting by welcoming the Alumni Mr KSK Singaravelan, Head-Projects, Nordex India Pvt. Ltd., Bangalore and Industrialist Mr Geethnarayanan, Vice President, Hirotec India Pvt Ltd, Coimbatore. He handed over the proceedings to Dr T Ramesh Kumar, IQAC Coordinator to continue further and take up the agenda for the meeting.

The Agenda items for discussion are as follows:

- A. Confirmation and approval of previous IQAC meeting minutes,
- B. Action taken report of previous IQAC meeting,
- C. Academics and R & D related activities,
- D. Quality initiatives by IQAC,
- E. Achievements through quality initiatives,
- F. Forthcoming activities of IQAC, and
- G. Any other matters.

Agenda No.	IQAC/01/2022-23/01
Agenda	Confirmation and approval of previous IQAC meeting minutes
Proceedings: The IQAC coordinator informed that the Fourth Quarter IQAC meeting minutes for the AY 2021-22 were circulated to all the faculty members and approved by the members. **Responsibility:** IQAC Coordinator	
Agenda No.	IQAC/01/2022-23/02

Agenda	Action taken report of previous IQAC meeting held on 16.07.2022

Proceedings:

The IQAC Coordinator presented the actions taken on the suggestions given by the members during the previous meeting of the Academic Year 2021-2022.

- ❖ The Placement achievements for 2023 batch was presented to IQAC Members:
  - Total of 1257 offers were provided by 100 different companies and 984 students were placed.
  - The highest and the average salary package is 44 Lakhs per annum and 5.48 Lakhs per annum respectively.

The IQAC members were impressed by the students' outstanding accomplishments and the institution's efforts to provide placement training.

Responsibility:

Placement Coordinator

Agenda No.	IQAC/01/2022-23/03
Agenda	Academics and R&D related activities during June 22-Aug'22

Proceedings:

The IQAC Coordinator presented the Minutes and Action taken report of the 24th Academic council meeting which has been conducted in the Month of August 2022. Some the points discussed in the meeting are,

- ➢ The features of B.E / B.Tech regulations 2022
- ➢ Continuous assessment pattern for all theory and practical courses
- ➢ The amendments of the Regulations 2018
- ➢ Additional elective courses, One-credit courses, SWAYAM NPTEL Online courses and PhD courses in UG programmes under Regulations 2018 from the AY 2022-2023

The IQAC Coordinator presented the below activities related to the Academics and R&D carried out during the assessment period:

- ❖ The Academic related activities presented include;
  - Internal Academic Audit (IAA) conducted for Second, Third and Final years.
  - Analysis carried out for the feedbacks received from the first year students
  - Three Class and Course committee meetings conducted for all 54 courses
  - Conducted BoS and DAB meetings for all the departments
  - CO-PO attainment was calculated for S4, S6 and S8 and S1
  - 3921 lesson plans and lecture materials & 9604 video lectures have been developed by the Faculty members and uploaded on BIT-Wiki for 787 courses.
  - No. of Lessons discussed in the discourse forum is 3721.
  - 5085 students and 669 faculty members have been involved, and 29 questions have been raised and answered in the discourse forum.

❖ Publication and Funding details

The publication details during the assessment period was presented with,

- No. of SCI/WoS and Scopus Journals submitted and published.
- Updated Scopus Citations and h-index of the institution for the current Academic Year.
- Details of Ph.D. holders, recognized supervisors, Pursuing and Awarded (both internal and external scholars).
- A total of 31 funding proposals were submitted during this assessment period in which 5 were granted by the various agencies like AICTE, ATAL, IEI R&D, ELEPHANT MANAGER ASSOCIATION and SERB & the total grants received is Rs. 25,75,275

The increasing number of student and faculty participation in the discourse forum was appreciated by the alumni Mr. KSK Singaravelan. Also he congratulated the institute for the granted proposals.

Responsibility:
Head-Academic, Head - R&D and IQAC Coordinator

Agenda No.	IQAC/01/2021-22/04
Agenda	Quality Initiatives by IQAC

Proceedings:

The IQAC Coordinator presented the quality initiatives through IQAC, which are as follows:

- ❖ The details of the competency training provided to non-teaching staff members, Interns and securities through various training programmes are listed below.
  - 5 different training programs were attended by 109 non-teaching staff members, Interns and security guards. The training programs provided are Ms Excel, Google Form, Pivot table, Safety training and Security training.
  - A Total of 5816 students from all the four years attended the skill training provided through day skill, night skill and special lab initiatives and faculty initiatives.
  - A total of 2 industrial training sessions were attended by 6 faculty members and they provided training for other faculty members and students through Special Lab and Gurugulam.
  - 3 Faculty members from our institute have provided training for industry persons on industrial safety and Advanced Excel – Power Pivot and Power Query. Total of 183 industry persons attended the training.
- ❖ Three grievance meetings have been conducted in the assessment period. The number of faculty reported the grievances, the no. of grievances that should be addressed and the actions recommended were presented.

Responsibility:
The concerned vertical in-charges / IQAC Coordinator

Agenda No.	IQAC/01/2021-22/05
Agenda	Achievements through Quality Initiatives

Proceedings:

- ❖ The IQAC Coordinator has provided information on participation and accomplishments for the assessment period for both faculty members and students.
  - Students of BIT have won more awards and cash prizes in various national and international level competitions such as Smart India Hackathon, Technoxian World Robotics Championship, Wushu Championship etc.,
  - The statistics of achievements by faculty members and events organized during the assessment period was presented separately.
- ❖ Also, the awards and rankings received by the institute were presented.
  - Awards applied for 2 categories such as DataQuest - CMR - Employability Index T-Schools Survey 2022 and ARIIA 2022
  - The rankings received by the Institute in the DQ-CMR Survey - Top T Schools 2022 with categories of,
    - Top 100 (Govt & Pvt Institutes) - Rank 16
    - Private Sector T-School - Rank 10
    - Regional T-School- Rank 5

The external member appreciated the students who took part in the national and international level competitions and their numerous awards and cash prizes.

Responsibility:

Vertical in charge - FA&A / IQAC Coordinator

Agenda No.	IQAC/01/2021-22/06
Agenda	Forthcoming Activities of IQAC

Proceedings:

- ❖ A Student Grievance meeting is planned to be conducted in the month of November.
- ❖ An NBA expert team visit for the departments of AGRI, AUTO, MTRS, EIE, IT and EEE is scheduled in the month of December.
- ❖ The IQAC Coordinator has presented the list of awards/ rankings planned to be applied in the various categories

Responsibility:

IQAC Coordinator

Agenda No.	IQAC/01/2021-22/07

Agenda	Any other matters

Proceedings:

❖ The IQAC Coordinator concluded by saying that the suggestions given by the members will be considered, and action taken will be reported in the next IQAC meeting.

Responsibility:

IQAC Coordinator

The meeting ended with a vote of thanks from the chairperson

26/10/23

IQAC Coordinator

(Dr T Ramesh Kumar)

Dr Ramesh Kumar T
IQAC Coordinator & Head - Quality Systems
Bannari Amman Institute of Technology
Sathyamangalam - 638 401
Erode District, Tamil Nadu, India.

IQAC Chairperson

(Dr C Palanisamy)

Dr. C Palanisamy
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