

Minutes of 3rd Quarter IQAC meeting for the AY 2024-25

Date: 12.05.2025, Time: 02.00 - 03.00 PM, Venue: Online mode

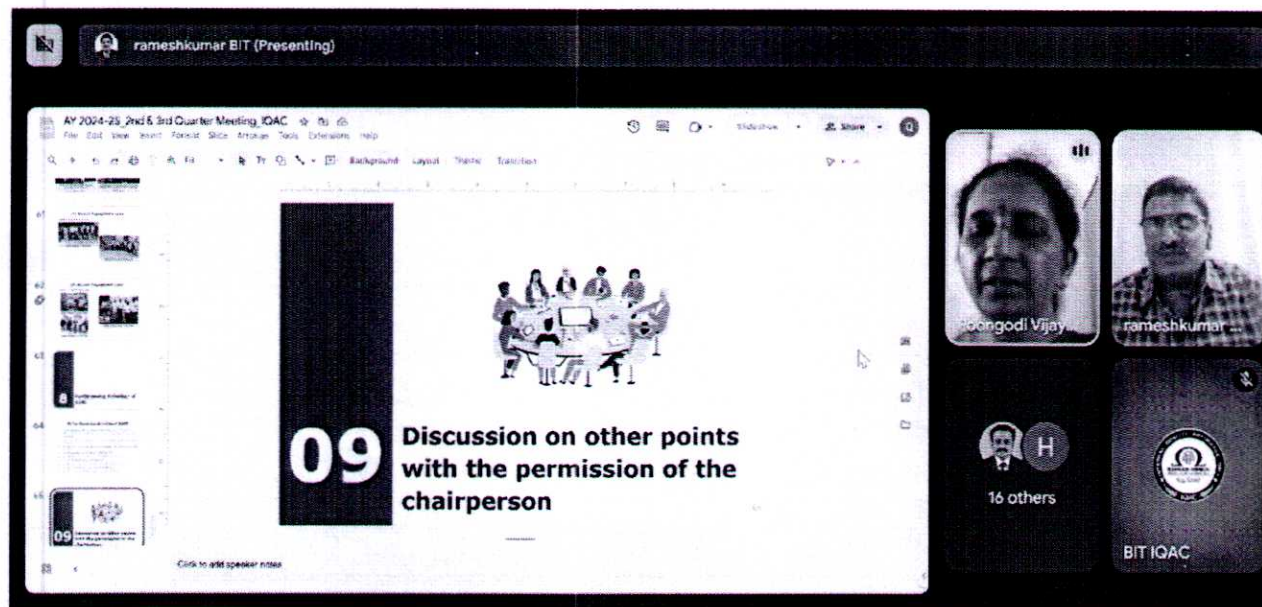
Google Meet link:<https://meet.google.com/bsm-hpfc-mqo>

Date: 12.05.2025

The third quarter Internal Quality Assurance Cell (IQAC) meeting was conducted online on 12.05.2025 at 02.00 PM in presence of the following members:

Sl. No.	Name of IQAC Members	Designation
1	Dr C Palanisamy	Chairperson
2	Dr T Ramesh Kumar	Head-IQAC
3	Dr T Poongodi Vijayakumar	Nominee from the Management
4	Mr D Lingaeswar	Nominee from Local Society
5	Mr Sakthivel Rajasekar	Nominee: Employers / Industrialists / Stakeholders
6	Mr P Gowtham	Nominee from Alumni
7	Ms Shanmugapriya R	Nominee from Students
8	Dr K Sivakumar	Senior Administrative Officer
9	Dr K L Senthil Kumar	Senior Administrative Officer
10	Dr G Senthil Kumar	Senior Administrative Officer
11	Dr M Ravikumar	Senior Administrative Officer
12	Dr R Bharanikumar	Senior Administrative Officer
13	Dr C Ganeshbabu	Teacher: Head - R&D
14	Mr S Vijayakrishnan	Teacher: Training and Placement Officer
15	Mr S Sundar	Teacher: Incharge - Special Laboratory
16	Dr S P Prakash	Teacher: HoD - Electronics & Communication Engineering
17	Dr V Chelladurai	Teacher: HoD - Agricultural Engineering
18	Dr K Vairavel	Teacher: HoD - Electronics & Instrumentation Engineering

Sl. No.	Name of IQAC Members	Designation
19	Dr V Eswaramoorthy	Teacher: HoD - Computer Technology
20	Mr K Sarangan	Teacher: Librarian



The Principal initiated the 3rd quarterly IQAC meeting by welcoming the Management nominee Dr T Poongodi Vijayakumar, Professor and Head-Department of Food Science and Nutrition, Periyar University, Salem, The Employer Nominee, Mr Sakthivel Rajasekar, Director HR, Cognizant, The Alumni Nominee, Mr P Gowtham, The Local Society Nominee, Mr D Lingaeswar, Sathyamangalam and Student nominee, Shanmugapriya R (7376222AD201), Third-year, Artificial Intelligence and Data Science, BIT and all the members of the IQAC. He handed over the proceedings to Dr T Ramesh Kumar, Head-IQAC to continue further and take up the agenda for the meeting.

The Agenda items for discussion are as follows:

- A. Confirmation and Approval of Previous IQAC Meeting Minutes
- B. Action Taken Report of Previous Meeting
- C. Academics Related Activities during Dec'24 - Feb'24
- D. R&D Related Activities during Dec'24 - Feb'24
- E. Quality Initiatives by IQAC
- F. Achievements through Quality Initiatives

- G. Alumni Engagement
- H. Forthcoming Activities of IQAC
- I. Discussion on other points with the permission of the chairperson

Agenda No.	IQAC / 03 / 2024-25 / 01				
Agenda	Confirmation and approval of previous IQAC meeting minutes				
Proceedings: The meeting began with a welcome note from the Chairperson. <ul style="list-style-type: none"> • Dr T Ramesh Kumar, Head-IQAC, presented the approved minutes of the 2nd quarter IQAC meeting. • Furthermore, he highlighted various key aspects from the previous meeting, such as activities related to Academics and R&D, quality initiatives undertaken through IQAC, and other follow-up actions. 					
Responsibility: Head-IQAC					
Agenda No.	IQAC / 03 / 2024-25 / 02				
Agenda	Action Taken Report of Previous Meeting				
Proceedings: The Head-IQAC presented the action taken for the suggestion recommended in the previous meeting. The details are,					
<table border="1"> <thead> <tr> <th>Queries / Suggestions</th><th>Actions Taken</th></tr> </thead> <tbody> <tr> <td>Emphasize the importance of securing funding support through incubation programs to help these entrepreneurs expand and sustain their ventures.</td><td> Six student startup ideas received ₹12 lakhs under the Innovation Voucher Program (Scheme A) by EDII, Chennai (GoTN) as of April 2025. Six PoC-validated ideas from faculty, alumni, and the public were funded with ₹80 lakhs through the Startup India Seed Fund Scheme (grant & debt) via DPIIT-authorized screening as of 03.05.2025. </td></tr> </tbody> </table>		Queries / Suggestions	Actions Taken	Emphasize the importance of securing funding support through incubation programs to help these entrepreneurs expand and sustain their ventures.	Six student startup ideas received ₹12 lakhs under the Innovation Voucher Program (Scheme A) by EDII, Chennai (GoTN) as of April 2025. Six PoC-validated ideas from faculty, alumni, and the public were funded with ₹80 lakhs through the Startup India Seed Fund Scheme (grant & debt) via DPIIT-authorized screening as of 03.05.2025.
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<p>Recommended identifying nearby schools offering electronics courses and ITIs and assigning interested students as peer mentors. These mentors can teach electronics to school students as part of an extension activity, which can be developed into one of the institution's best practices.</p>	<p>Number of Schools: 62 Number of Students: 6,541</p> <p>Skills offered: C Programming, Artificial Intelligence, Game Development, Python, Robotics, Science / Electronics, Mathematics, and Prototype Modelling.</p>
<p>Suggested adopting government schools, organizing various events aligned with the Institution's Innovation Council (IIC) guidelines, and reframing these initiatives as extension activities to maximize their impact.</p>	<p>3 Schools (BAVN and Little flower, Sathyamangalam & Mount Zion, Pudukottai) with ATL labs have been linked with BIT-IIC and activities initiated as directed by MIC.</p> <p>Skill Trainings offered:</p> <ul style="list-style-type: none"> • AR/VR • 3D Game Art • Graphic design • Electronics • 3D Printing and CAD Modelling • Mobile Robotics • Web Technology • Internet of Things
<p>Responsibility: In-charges of Startup Cell, IIC and Skill Training</p>	
<p>Agenda No.</p>	<p>IQAC / 03 / 2024-25 / 03</p>
<p>Agenda</p>	<p>Academics related activities during Dec'24 - Feb'24</p>
<p>Proceedings:</p> <ul style="list-style-type: none"> • The statistics of the Discourse Forum with the number of lessons discussed, student and faculty participation, and the questions raised and answered on the platform were presented. • The details of lesson plans, lecture materials, and video lectures developed by faculty members and uploaded to BIT-Wiki during the assessment period were also shared. <p>Responsibility:</p>	

The Head-Academics	
Agenda No.	IQAC / 03/ 2024-25 / 04
Agenda	R&D related activities during Dec'24 - Feb'24
Proceedings: <ul style="list-style-type: none"> • The Head-IQAC presented the Publication details, Ph.D details, Proposals details and the institution's updated Scopus citation count and H-index. • Also, the lectures were delivered by eminent scientists from ISRO, DRDO, CSIR during the assessment period. Responsibility: The Head - R&D	
Agenda No.	IQAC / 03 / 2024-25 / 05
Agenda	Quality Initiatives by IQAC
Proceedings: <ul style="list-style-type: none"> • Hands-on training in Software Installation and Hardware Troubleshooting, Personality Development and Pivot Table provided for Non-teaching staff members as a Competency Training Programs. • Faculty members visited various industries to understand industry requirements and MoUs Signed for establishing collaborations with Wow Healthy Product, Erode and Real Tech Systems, Perundurai. • The technical training programs, mock interviews, and domain-specific workshops were conducted for students by the Training and Placement cell. • Feedbacks received through the support desk and QR code-based systems were analyzed. • Also, the extension and outreach activities organized by various clubs during the assessment period was presented. Responsibility: The Head-IQAC and respective Incharges.	
Agenda No.	IQAC / 03 / 2024-25 / 06
Agenda	Achievements through Quality Initiatives

Proceedings:

- The Head-IQAC has provided the information on participation and accomplishments of students during the assessment period.
- Also the achievements of faculty members have been presented along with the categories of events organized was presented with the number of webinar / seminar organized, workshops conducted, guest lecture organized, etc.,

Responsibility:

Vertical in charge of SAc, FA&A and Events.

Agenda No.	IQAC / 03 / 2024-25 / 07
Agenda	Alumni Engagement

Proceedings:

- It is reported that several Alumni have delivered guest lectures and conducted sessions to share industry insights. Some also contributed to curriculum development as members of the Board of Studies (BoS).
- Alumni reunions were held in Salem, Madurai, Tirupur and Hyderabad focused on building long-term engagement strategies

Responsibility:

Alumni in-charge

Agenda No.	IQAC / 03 / 2024-25 / 8
Agenda	Forthcoming Activities of IQAC

Proceedings:

The following initiatives are planned for the upcoming quarter:

- 25th graduation day is scheduled to be organized in March, 2025.
- The 33rd Standing Committee Meeting (SCM) is scheduled in April, 2025.
- The 29th Annual Sports Day is planned to be conducted in April, 2025.
- Faculty recruitment is planned for the upcoming academic year.
- 28th Governing Council (GC) Meeting is scheduled in May, 2025.
- Internal Academic Audit - I for the Odd Semester of AY 2024-25 is planned to be conducted in May, 2025.

Responsibility:

HR, Autonomy Affairs, Vertical incharge of Academics.	
Agenda No.	IQAC / 03 / 2024-25 / 9
Agenda	Discussion on other points with the permission of the chairperson
Proceedings: <ul style="list-style-type: none"> • The External nominee, Dr T Poongodi Natarajan recommended conducting an in-depth analysis of the utilization of products developed by the Product Innovation Center at BIT, focusing on their adoption by industries and other relevant stakeholders. • The External nominee, Dr T Poongodi Natarajan suggested initiating the process of obtaining licenses for both patented and unpatented products / prototypes through recognized technology transfer models such as the District Industries Center (DIC). • The External nominee, Dr T Poongodi Natarajan recommended fostering collaboration with the Confederation of Indian Industry (CII) by organizing panel discussions with industry representatives. This would facilitate feedback-based refinement of prototypes, promote societal outreach, and support commercialization strategies including pricing. • The External nominee, Dr T Poongodi Natarajan advised reviewing the effectiveness and outcomes of various training programs particularly quality certification programs conducted through institutional MoUs to assess their impact and benefits for the participants. • The External nominee, Dr T Poongodi Natarajan enquired about the extent of industry-sponsored projects. The Principal responded that several specialized laboratories are engaged in solving industry-related problems. Through consultancy projects, faculty members have addressed challenges amounting to a total worth of Rs. 60 lakhs. • The Employer Nominee, Mr Sakthivel Rajasekar has enquired about the availability of International alumni chapters. The Principal provided a detailed overview of the existing chapters. • The Employer Nominee, Mr Sakthivel Rajasekar has suggested exploring the integration of usage of Artificial Intelligence (AI) in the curriculum or as specializations to align with current technological trends. • The Alumni Nominee enquired about institutional support for service-oriented startups. The Principal informed that a dedicated team is available to guide student startups, particularly working on the problems floated through hackathon challenges. Additionally, some startups have received regular mentoring from professors at IITs. 	

The Head-IQAC concluded by saying that the suggestions given by the external member will be considered, and action taken will be reported in the next IQAC meeting.

Responsibility:


The Head-IQAC

The meeting ended with a vote of thanks from the chairperson.


Head-IQAC

(Dr T Ramesh Kumar)
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IQAC Chairperson
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