
	<p align="center"><b>BANNARI AMMAN INSTITUTE OF TECHNOLOGY</b></p> <p align="center">(Autonomous Institution Affiliated to Anna University -Chennai Approved by AICTE - Accredited by NBA and NAAC with "A" Grade)</p> <p align="center"><b>SATHYAMANGALAM – 638 401</b></p>	
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### Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

**27.08.2016**

Date: 27.08.2016

Time: 02.30PM

Venue: **Conference Hall, Learning Centre, BIT, Sathy**

#### MEMBERS PRESENT

S. No.	Name & Address	Category
1.	<b>Dr D Saravanan</b> Principal &	Chairperson, IQAC
2.	<b>Dr R Subbayyan</b> (Former Vice-Chancellor Bharathiar University) 1/27, Old Damu Nagar Ramanathapuram, Coimbatore – 641 045	Member from the Management
3.	<b>Dr A M Natarajan</b> Chief Executive Bannari Amman Institute of Technology Sathyamangalam	Member from the Management
4.	<b>Dr.B.Sampath Kumar,</b> Educationalist, Former Principal and Secretary, PSG College of Arts and Science	External Expert
5.	<b>Mr.S.Suthakar,</b> Design Manager, R&D, BEML, Mysore.	Nominee from Employers/Industrialists

6.	<b>Dr.K. Anandakumar</b> Deputy CoE, BIT Sathy	Senior Administrative Officer
7.	<b>Dr.L.Parisutharaj</b> Librarian	Senior Administrative Officer
8.	<b>Dr K Sivakumar</b> Prof. & Head Department of Mechanical Engineering	Teacher
9.	<b>Dr S Valarmathy</b> Prof. & Head Department of Electronics& Communication Engineering	Teacher
10.	<b>Dr G Anusha</b> Prof. & Head i/c Department of Civil Engineering	Teacher
11.	<b>Dr P Thangaraj</b> Prof. & Head Department of Computer Science and Engineering	Teacher
12.	<b>Dr D Sharmila</b> Prof. & Head Department of Electronics & Instrumentation Engineering	Teacher
13.	<b>Dr R Senthil Kumar</b> Prof. & Head Department of Electrical and Electronics Engineering	Teacher
14.	<b>Dr K P Arulshri</b> Prof. & Head Department of Mechatronics	Teacher
15.	<b>Dr S Jegadheeswaran</b> Professor& Head i/c Automobile Engineering	Teacher
16.	Mr.K.Rajasekar Asst. Prof. & Head i/c Department of Aeronautical Engineering	Teacher
17.	<b>Dr R Ravikumar</b> Prof. & Head i/c Department of Biotechnology	Teacher



18.	<b>Dr C Palanisamy</b> Prof. & Head Department of Information Technology	Teacher
19.	<b>Mr V Thanabal</b> Assistant Prof. (SG)&Head i/c Department of Textile Technology	Teacher
20.	<b>Prof R Indrajith</b> Associate Professor & Head i/c Department of Fashion Technology	Teacher
21.	<b>Dr J.Ashok</b> Director School of Management Studies	Teacher
22.	<b>Dr K Sadasivam</b> Asst. Prof.(SG) & Head i/c Department of Physical Sciences (Physics)	Teacher
23.	<b>Dr.D.Martin Luthar</b> Asst.Prof. & Head Department of English	Teacher
24.	<b>Dr K Megalai</b> Associate Professor & Head i/c Department of Mathematics	Teacher
25.	<b>Prof M Singaravelu</b> Prof. & Head Department Agriculture Engineering	Teacher
26.	<b>Dr.P.Sampath,</b> Professor, ECE, BIT Sathy	Coordinator-IQAC

#### Item 1

The Chairperson of the Internal Quality Assurance Cell (IQAC) **Dr D Saravanan**, Principal, BIT, welcomed all the members

#### Item 2

**Dr. P. Sampath**, Professor, ECE presented the Annual Quality Assurance Report (AQAR) for the Academic Year 2015-16.

**Dr.R.Subbayyan**, Member from Management:

1. Pointed out Certain corrections to be carried out in the AQAR
2. Discussed the introduction of STEM concepts in all courses and importance of



#### Layer Learning

3. Mentioned that it is necessary to know the clear picture of Choice Based Credit System and its different layers
4. It is suggested to have a personal counselling with the students which would yield good results.

**Dr.B.Sampath Kumar, External Expert,** suggested the following:

1. The total numbers of meetings conducted with stakeholders have to be mentioned.
2. include value added courses, certificate courses in the innovative courses
3. The open electives offered to be included in interdisciplinary courses.
4. Purpose, necessity and outcome of new schemes were discussed.
5. It is necessary to look into the evaluation process of the final year results because the fail percentage should not exceed more than 10% but the actual fail percentage was 15%. Analysis is to be made to find the reasons for more failures and corrective actions to be implemented.

**Dr A M Natarajan,** Chief Executive said that the students have more arrears because of their lethargic attitude.

#### Item 3

**Dr.P.Sampath,** Coordinator IQAC, presented the Procedure of Academic Audit and Reports of Academic audit.

**Mr. Sudhakar,** BEML, Mysore, suggested mentioning the dates of the corrective measures regarding the observation in the students' feedback.

**Dr.B.Sampath Kumar, External Expert,** suggested to introduce add on courses to the students and to mention the total number of certificate courses offered in the last academic year 2015-2016. He also suggested maintaining the action taken report by concerned HODs based on the academic audit report.

#### Item 4

**Dr.P.Sampath,** Coordinator IQAC, presented Plan of action chalked out by the IQAC for 2015-16 and target Achieved.

**Dr.B.Sampath Kumar, External Expert,** suggested mentioning the target achieved



in terms of %.

**Item 5**

**Dr.P.Sampath**, Coordinator IQAC, presented Plan of action chalked out by the IQAC for 2016-17 based on Department Development Plan.

**Dr.R.Subbayyan**, suggested being specific in funding budgets to the departments. He also suggested to do projects related to various Government schemes like Swachh Bharat, Make in India, Digital India, Skill India, Smart Cities, Internet of Things, Bio-Informatics etc.,

**Dr.B.Sampath Kumar, External Expert**, suggested mentioning the target level of the departments in percentage rather than mentioning in fixed numbers. Department should prefer for more funded projects worth of more than 5 crores.

**Item 5**


**Dr.P.Sampath**, Coordinator IQAC, discussed the feedbacks received from students & Quality Management Exercises

**Dr.B.Sampath Kumar, External Expert**, suggested maintaining the records of feedback and analysis of feedback.

**Dr.D.Saravanan**, Principal, Concluded the meeting by mentioning the significant points discussed in the meeting and the corrections to be made in the report.

  
Prepared by

**Dr.P.Sampath, Coordinator, IQAC**

  
Approved by

**Dr D Saravanan**

**Principal & Chairperson, IQAC**