

Lr No: 1/BIT-Grievance Redressal Committee /2025-2026

Date: 10/06/2025

## Grievance Redressal Committee

**Academic Year 2025 - 2026**

### Objective / Aim:

To address and resolve all student grievances, complaints, and concerns related to academic activities, co-curricular activities and infrastructure facilities, ensuring a supportive and conducive learning environment.

### Associated Activities / Functions:

- The functions of the committee are to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment ragging.
- Grievance Registration portal is in our Website-To enter the grievance of students, faculty, other staff, alumni & parents.
- Maintenance of the Web portal: Documentation.
- Disseminating: Through Notice Board & Institution Prospector.

### Composition:

Sl.No.	Category	Name	Designation and address
1.	Chairman	Dr. Palanisamy C	Principal
2.	Convener	Mr. Sathishkumar C	Assistant Professor Level III / MECH
3.	Faculty Member (Male)	Dr. Harikumar R	Professor / ECE
4.	Faculty Member (Female)	Dr. Sasikala D	Professor / CSE
5.	Faculty Member (Female)	Dr. Kodeswari A	Associate Professor & Head /AIML
6.	Student Special Invitees	Ms. Shanmugapriya R	III Year (7376222AD201)
7.	Student Special Invitees	Mr. Sandeep Kumar G V	II Year (7376241ME148)

### Tenure of Members:

- Two years

### Frequency of meeting:

- Yearly twice

*C. Sathishkumar*  
Signature of In-charge

C. SATHISHKUMAR



*Dr. C Palanisamy*  
Signature of Principal

**Dr. C Palanisamy**  
PRINCIPAL

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