



BANNARI AMMAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution Affiliated to Anna University Chennai - Approved by AICTE - Accredited by NAAC with "A+" Grade

SATHYAMANGALAM - 638 401 ERODE DISTRICT TAMIL NADU INDIA

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Office of the Controller of Examinations

Procedure for Applying iTranscripts (Online)

(Higher Studies in Foreign Universities/ Immigration purpose)

1. Log on to the BIT website, click on the link 'Apply for Transcripts'
(<https://bitsathy.directverify.in/student>)
2. Select a service 'Apply for WES' or 'Transcripts Application' and complete the registration process.
3. Based on your requirement, upload the document(s):
 - a. Original Degree Certificate
 - b. Original Provisional Certificate
 - c. Original Statement of Marks / Grades of all semesters
 - d. Consolidated Statement of Marks and Grades
4. Fee Particulars:

Particulars	Amount
One set of Transcripts (contains marks / grade sheets of each semester, consolidated statement of marks and grade sheet, provisional / degree certificate & clarification on SGPA / CGPA)	Rs. 450/- per set

5. The transcripts will be issued within five working days from the date of online acceptance.
6. The signed transcripts will be issued in a sealed envelope and shipped to the requested address.

If any clarification in uploading the documents, send a mail to support@docswallet.com