

 <p>Stay Ahead</p>	<p>BANNARI AMMAN INSTITUTE OF TECHNOLOGY An Autonomous Institution Affiliated to Anna University - Chennai • Approved by AICTE • Accredited by NAAC with 'A+' Grade SATHYAMANGALAM - 638401 ERODE DISTRICT TAMILNADU INDIA Ph: 04295-226000/221289 Fax: 04295-226666 Email: stayahead@bitsathy.ac.in Web: www.bitsathy.ac.in</p>	
<p align="center">Office of the Controller of Examinations</p>		

Procedure for Applying iTranscripts (Online)

(Higher Studies in Foreign Universities/ Immigration purpose)

- [Upload the documents in bitsathy.directverify.in/student](https://bitsathy.directverify.in/student)
(Genuineness Verification | Apply for Transcripts)

1. The applicant should mention the name of the university for which he/she wants to apply.
2. After logging on to the website, click on the BIT link Online Transcripts | For Alumnus.
3. Register or login with your social media account and follow the instructions.
4. The following should be uploaded, based on your requirement:
 - a. Original Degree Certificate
 - b. Original Provisional Certificate
 - c. Original Statement of Marks / Grades of all semesters
 - d. Consolidated Statement of Marks and Grades
5. Fee Particulars:

S. No.	Particulars	Amount
1	<p align="center">One set of Transcripts</p> (contains marks / grade sheets of each semester, consolidated statement of marks and grade sheet, provisional / degree certificate & clarification on GPA / CGPA)	Rs. 450/- per set

6. The transcripts will be issued within five working days from the date of online acceptance.
7. The signed transcripts will be issued in a sealed envelope and shipped to the requested address.

For any clarification in uploading the documents, kindly contact Mr. S.Benhur Winston
E mail: benhurt@vfsglobal.com



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